

Classified Consultation Group

Meeting Minutes

11/18/19

2:00-3:00 PM

Location: CC 223

Attendees: Sherie Higgins, Mary Saragosa (CPC Rep), Beth Taylor Schott (Interim Chair, CPC Rep), Loren Mindell, Erik Erhardt, Valdas Karalis, Sara Volle, Cheryl Brown (CPC Rep), Sally Gill, Regina Reese

Absent: Liz Auchincloss, Michael Gamboa

1. Call to order

2. Roll call

3. Meeting Protocol Review

4. Discussion Items

4.1. Approve minutes from 11/04/19 meeting-minutes approved

4.2. Discuss CPC Agenda 11/19/19

4.2.1. This will be the last chance to comment on the Strategic Direction Plan. CCG members feel there is not enough wording concerning “equity” in the campus climate portion of the survey and not “enough teeth” in the items listed. Regina suggested inserting a statement under section 4.1 that would include wording such as “cultivate an inclusive and equitable...” It was suggested that the plan did not contain enough action items or measurable outcomes under the Climate Change section. CCG members did not want section 2.6-conduct regular and timely performance evaluation of personnel, omitted from the plan. Z will present a first reading of the Educational Master Plan. Helen will announce that the two HR positions vacated by Marcella and Cindy Carrillo will be filled.

4.2.2. Questions from CCG were answered at the November 5 CPC meeting. Helen said thank you for suggesting that the consultant hired to survey the Student Services Building for a VP of Student Services position was not a transparent decision or action. CCG questions about deletions in the Strategic Direction Plan that concerned classified employees were addressed and those deletions have been incorporated into other sections of the plan.

4.3. Equity Committee Input Sought-Shelby Arthur

4.3.1. Shelby came to our meeting and gave a brief history of the spring 2019 Equity Committee that had worked on the Equity Plan submitted to the Chancellors office. Some people collected data for that report and other people wrote the report. Going forward Shelby would like to see a more inclusive Equity Committee to develop an Equity Plan that is specific to our campus. Shelby sent out a survey that will be open until November 22 to find out who is interested in participating in the Equity Committee. The structure of the Equity Committee might include three representatives from each shared governance group plus people who provide direct services to underrepresented students. The structure of the Equity Committee will be finalized at the December 3 CPC meeting. Sara Volle was the only classified employee on the Student Equity and Achievement committee (SEA) that has a large budget and is co-chaired by Laurie Vasquez and Arturo Rodriguez. The SEA budget pays salaries of counselors, and has approximately \$700,000 left for discretionary spending on programs like Umoja and the Food Pantry. The Student Equity Committee (SEC) would like to be able to use some of the SEA funds for SEC programs. CCG members would like clarification at the December 3 CPC meeting about why there are two committees-SEA and SEC, and what functions each performs.

4.4. Budget Reductions and Enhancements Special Committee Report

4.4.1. Beth talked about the survey results presented to the BOT on November 14. All groups represented on the survey agreed on the top three suggestions for revenue generating items and the bottom 3 expense deduction items. Revenue generating included SRP, facility rentals, and class scheduling designed to meet student demands. The bottom 3 expense deduction items included lay-offs, outsourcing of Food Services, and charging for parking permits.

4.5. CCG Retreat during Winter Intersession-Beth

4.5.1. Regina will send out a doodle poll to survey times and dates people would like to participate in a CCG Retreat on campus.

4.6. Ad Hoc Complaint Committee Report-Regina

4.6.1. The committee is over and one of the suggestions was to create an independent Ombuds position to review complaints. The Ad Hoc Complaint Committee Report is available on the SBCC web site.

4.7. Volunteer Form for participatory governance-Beth

4.7.1. The form will permanently be available for people to fill out. Beth sent it out to all classified employees on November 15.

4.8. Other Items

Sherie Higgins mentioned she would email the final draft of the Statement of Support to CCG members on Wednesday, November 20. Umoja staff have answered our two questions about the demands and the final draft includes those responses. After people comment on the statement sent out on the 20th, Sherie will send out for a CCG vote on Friday, November 22. Thank you to everyone who worked on this outstanding collaborative effort.

5. Next regular meeting –Next CPC is December 3. We may be able to meet on December 2 at 2:00.
6. Adjournment at 3:00 p.m.